

West Pymble Public School P&C Association

Minutes from the General Meeting on Monday, 26 July 2010 at 7.30pm

The meeting opened at 7.30pm

1. Attendees

Jo Kitchener, Alicia Kinsey, Kath Fitness, Tracey Rosine, Liz Lloyd, Megan Hutchins, Nahid Kabir, Paul Haynes, Bronwyn Wilson, Matthew Lorimer, Angie De Boer, Alison Welinski, Helen Hannon.

Apologies

Caron Taylor, Yan Ling Lu, Chrissy Clay, Sarah Plant, Ian Plant, Karen McWilliams, Ilan Halberstadt

2. Healthy Harold information session

Libby, a Life Education educator, gave a presentation to the P&C on the Life Education van, which is currently at the school. Libby explained that Life Education is a drug education program at primary schools and that it delivers age appropriate information about body knowledge, drugs and how they affect the body and how to keep your body safe. Eg healthy food in kindy; healthy choices, medicines in older grades, needles etc.

The P&C thanked Libby for her presentation.

3. Minutes from the last meeting

The minutes from the last meeting were accepted – proposed Bronwyn Wilson, seconded Megan Hutchins.

4. Business arising from the last meeting

There was no business arising from the last meeting

5. Correspondence

Liz Lloyd reported that the only correspondence received has been for fundraising ideas and the P&C journal.

Jo also said that the P&C has received information about the McCain vegie patch, which has been included in the newsletter.

6. Principal's report

- Bronwyn said that the school has shortlisted applicants for the vacant school administrative role and, following interviews last Friday, has offered the position to someone. There is a 10 day appeal process and the school will announce the appointment as soon as possible. In the meantime, Caron is on her own in the office and Bronwyn asked everyone to be considerate while Caron is on her own in the office.
- BER: Bronwyn said that the hall is now open and it is small, but beautiful. There are still a few items of furniture missing and the school still needs training on the sound system etc. 6J have moved and air conditioning has been installed in the library.
- Early Childhood transition to school conference – Bronwyn said this was on last Friday and Leslie Mackay, Lisa Gielis and Chrissy Clay presented at the conference together with a KU representative.
- Term fees – Bronwyn said that the office reverted to a term fee payment for Term 3. However, the school now has the issue that a large number of students have not paid for Healthy Harold. Children will not be able to attend the Life Education van if they have not paid and this message has been delivered to children by their teachers. A reminder email will also be sent out via class parents.
- Education week (next week) – details will be published in the newsletter this week.
- General assistant – Darren is unable to continue to work in this role due to his injured knee. Bronwyn thanked Darren for everything he has done. The school is hoping Peter (who currently works on Fridays) will be able to work more hours at the school.
- Class teacher request – The P&C has traditionally provided \$100 to each class for class room resources. This hasn't been provided this year and the teachers have asked the P&C whether they would consider making these funds available again this year. Used for general resources, stickers, pet food (Stage 1) etc. Jo moved the motion that this be done. This was approved.

7. Treasurer's report

Ling is not at the meeting, but has provided a report on the contributions so far. Total contributions are \$9,129 from 65 families.

It was discussed that a reminder should be sent, with a thank you to those who have paid already.

8. Band report

Sarah Plant was unable to come to the meeting. However, she emailed her band report to Liz Lloyd:

The last term has been busy for band with a successful band camp in May. Performance Band then won gold at Yamaha in June, the first gold award for WPPS for some years. The children looked very smart in their band uniforms and blew the judges away with their performance. We have now moved into the new hall and there is much excitement amongst the kids in all 3 bands.

We are still negotiating other storage space for the instruments not currently in circulation. Performance Band played at the first assembly in the hall last Friday and there are plans for the other bands to perform at assemblies later this term. Other potential performance opportunities for Performance and Concert Band include the Chatswood Mandarin Centre on 5 Aug. Numbers remain fairly consistent with some children leaving and others joining the program.

8. Fundraising and Social activities

- (a) Trivia night – 15 tables confirmed. Only 1 or 2 tables left. Slushy machines will be used – BYO mixers. Will charge 2 slushies at \$5.
- (b) Golf Day – this has been postponed. Megan is still keen to organise it, but we need to have some help from some of the dads. However, everyone is busy with the fair anyway, so we will think about having a golf day in March, or make it the alternative fundraiser in non-fair years.
- (c) Family Fair – Jo said that the executive meeting looked at the budget tonight. Estimated takings: \$14,000. This is lower than in previous years due to lower sponsorship levels.

9. Canteen

Jo said that we need to recruit a new manager because Alison is leaving after 4 years as the Canteen Manager. This will be done as soon as possible.

Megan then discussed the results from the canteen survey and canteen committee, which achieved a high response rate (98 from about 220 families). Megan said that most people don't care about the ingredients being published, there may be the ability to increase the promotion of "healthy food options", there was some request for food suitable for kids with allergies, especially gluten-free choices. There is a definite need for improving the canteen facilities and this is a long-term P&C project. There was also a discussion about the days the canteen is open – Friday is very hectic with PSSA and an early recess.

10. Clothing pool

Jo also said that we need to discuss the clothing pool and the need to employ someone to run the clothing pool because it is a big job and Helen is unable to do it again next year. Helen has prepared a job description and an estimate of the number of hours, though this is difficult as there are a number of peaks and troughs. If we don't employ someone, then the job should really be shared between 3 people. The other option is to outsource the function. This will be investigated further.

11. Family fair – Catherine Perez-Mansill

Catherine arrived (from the Fair meeting) and gave a brief summary of the status of planning for the Fair. Catherine said they are still looking for volunteers to help with stalls on the day.

12. Rugby Shirts – Paul Haynes

Paul said that in Term 2 a team from Year 3 and 4 played at a gala day in Manly. There will be a couple of gala days a year (eg Gordon one in September). Our kids all wore their Killara West Pymble rugby club jerseys. Paul thinks that we should look at buying a few sets of jerseys. Paul thinks that the supplier to the Killara West Pymble rugby club may be able to provide jerseys cheaply if we order before the end of this year, due to a large order that they put in this year. Cost: would probably be \$1000-2000. Would need about 30 jerseys at \$45 each. Tracey suggested that the kids who play could pay about \$10 to participate in the gala day, which could help pay for the shirts. Paul will prepare a proposal.

13. Ethics program (for those who opt out of SRE) - Liz Lloyd

About 60 students currently opt out of SRE (scripture). The P&C organisation has asked each P&C association to consider a resolution asking the State Government to change its policy, which currently prohibits schools from giving any formal instructions to students who opt out of SRE. Liz said she will prepare something to put in the newsletter so that the school community has the opportunity to consider this issue before the suggested resolution is proposed at the next P&C meeting.

14. Other business

- (a) Matt Lorimer is proposing to sponsor the school - \$6000 (payable quarterly). Matt will also give a donation as a result of sales. Everyone thanked Matt for his support of the school.
- (b) Tiles in the hall – Jo will follow this up.
- (c) Cricket season – cricket teams can't use the nets with a new ball because the pitches are concrete (concrete pitches can only be used by U9s and younger). The pitch on the oval is also in need of repair. There are holes in the astro-turf. Jo asked if the cricket club could prepare a quote. Nahid will look into this.

15. Next meeting

The next meeting will be held on Monday 6 September 2010.

The meeting then closed at 9.30pm.

Action list for next meeting:

- ***Appointment of new canteen manager***
- ***Clothing pool manager role***
- ***Rugby shirts proposal – Paul Haynes***
- ***Ethics proposed resolution – communicate to parents – Liz Lloyd***
- ***Tiles in the hall – Jo Kitchener***
- ***Cricket nets and pitches – Nahid Kabir***