

***Minutes of the West Pymble P&C Association held on
Monday 2nd May commencing at 7:30pm.***

Members present: Bronwyn Wilson (Principal), Ian Plant (President), Darren Rassack (Vice President), Brigid Robson (Treasurer), Amber Sebire (Secretary), Nahid Kabir, Carollyn Nathan, Monique Chilton (Canteen Manager), Rosemary Charles, Emma Smales, David Cornford.

Apologies: Jo Kitchener, Sarah Plant, Caron Taylor, Megan Hutchins.

Agenda:

Provision of refreshments

Food to be provided in future P&C meetings to be confirmed by Nahid.

Principal's Report (Bronwyn)

Bronwyn introduced Ms Emma Smales and Mrs Rosie Charles to the P&C. They now complete the executive team with Mrs Lisa Geilis.

Naplan will be held on Tuesday 10 and Wednesday 11 May. This is for Yrs 3 and 5. Each test is 45 minutes and commences at 9:30am. The Naplan tests in encompass Language Conventions, Writing, Reading and Numeracy. WPPS recognizes the Naplan test is a snapshot of children on 1 day on the year. It is a Diagnostic test for the school and not a competitive pass/fail challenge.

WPPS has been selected by ACARA in equating tests on Tuesday 3rd May. This will be to equate the effectiveness of tests to compare with last year's test. Total testing time 60 mins.

Cross Country will be on Wednesday this week.

The regional Cross Country is coming up.

Use of the Hall

- All P&C activities considered al fresco unless weather is inclement.
- Approval to use Hall needs to be sought from school.
- Co-ordinator of event or P&C nominee and principal marks defects.
- Cleaning responsibility of co-ordinator.

A suggestion by Carollyn was a detailed list of defects similar to a rental check.

Trivia Night (David)

- The organisation of this under control.
- 12 tables booked. Forms are in for 8 tables with 4 to come. There will be 10 per table with a Teacher's table.
- Bank account deposits: 3 deposits plus the Plants' cheque.
- 12 Trestle tables have been provided. If needing more, David has contacts.
- David and Ann are using a projector. This helps cutting down repeating of questions.
- Auction of Truesdale Memorial beer keg.
- Cleaning up to be done Saturday afternoon after the event.
- Trivia Night letterbox drop to neighbours.
- Money collected on the night will be picked up by Brigid at David's house
- Photocopying to be done in the office.
- **David to be nominated to collect the key.**
- **David is the P&C nominee for checking the hall with Monday being the inspection.**
- Nahid suggested more publicity with A3 posters located in high visibility areas.
- Trivia Night is a school fundraiser.

Bush Dance (Ian)

This is a proposed activity to celebrate the first classes at WPPS. We will include parents and kids. The date will be Friday 28 October. Billy Tea Bushband has contacted the school with their services. **Amber to contact them.**

Treasurer' Report (Brigid)

- The band's funds were transferred from the investment account to the Band Investment account.
- Income \$1974.67 Election BBQ and Cross Country \$733.54
- No donations.
- Canteen made a \$136.36 loss but includes payment of insurance. A transfer of \$10000 was made from Canteen Account to the Investment account.
- Paid first instalment of \$11500 to the school.
- Canteen renovation upgrade-we now have \$36509 saved.
- BPay costs
 - \$150 establishment fee
 - Debit card \$0.72 charged per transaction
 - Credit card \$0.79 plus 0.38% of transaction value
 - Another suggestion was the Smart pay fee of \$150 to hire for an event.

Online Clothing Pool (Ian)

- This was found to be difficult because once this is set up by the website owner, it is too hard for future people to manage and administrate.

Flexi Schools payment system (Ian)

- <http://www.flexischools.com.au/>
- This is a commercial operation online ordering system with a 3% merchant fee.
- This is a very flexible system that can cater for canteen and clothing pool payments.
- It can print out the student's order via a labeling system.
- Collates all the products for future re-ordering.
- Excellent feedback from other P&C presidents in the Northern Sydney area.
- On implementation, the P&C would provide a computer, label printer and sticky labels.
- Great back up service.

Flexi schools was positively received at this meeting. We plan to have installation for 3rd term. **Ian to formally contact Flexi schools.**

Learning Ladder Fundraiser (Amber referring to Jo's email)

- Catalogues have been distributed to teachers and 3 have returned their wishlists. Please remind all teachers to return their wishlists to their class parent.
- Morning Teas have been organised:
12/5 Kindergarten Deb Putt
19/5 Year 1 Catherine Harrison
24/5 Year 2 Merran Mackenzie
13/5 Year 4 Fiona Williams
- Catalogues will be available for parents to look at if they cannot attend the morning teas. Alternatively they can look online: www.learningladder.com.au.
- Tuesday 17th May from 8-9pm Jo will have an Open House.
- How it works: 20% of all sales will be allocated to the teachers of the child/children's class/es.

Band Report (Nahid)

- Band camp coming up on 14th and 15th May.
- We are sending more parents for Training Band.
- Brigid asking about getting some more information on the Band Funds. This is for input into MYOB. **Brigid to discuss with Karen.**

Auditing

We will need to ask a parent to be our auditor. **Ian to find out who we can**

approach.

Canteen report (Monique)

- First council inspection on the 25th March. At present, all inspection issues have been dealt with. **Reply to be written by Ian to address their concerns.**
- No PSSA lunches for Term 2. Monique would like to check the income from Term 2 2010 to Term 2 2011 to see the impact of this decision.
- Cool bags going well.
- New baskets have not arrived. Approval has been made by P&C for new baskets
- Inform Peter of urn problem with the downpipe. Get the urn serviced.
- Commercial cleaner service for special clean of the area under the fridge.

Disco

This will be for the students. Teachers will supervise and P&C members assist. This will be a Winter Event. **Nahid to co-ordinate and liase with Bronwyn for the best date.**

Working Bee

- 31st July will be the working bee.
- A suggestion was doing a working bee 2 or 3 times a year, with splitting the needed gardening areas into stages.
- Parents and kids are awarded house points for coming to the working bees.

Fundraising Levy

The P&C recognize the fact a great number of families volunteer at WPPS for Canteen, Reading Groups and Special Events, however there is a number who do not. The fundraising levy was discussed because participation at working bee days is very, very low. We really need more families to show up and help out, even if it is for an hour or so. If you do not want to volunteer in any way a \$50 levy fee will apply.

Next meeting:

Monday 6th June 2011 at 7:30pm.