



GENERAL MEETING MINUTES – 25 NOVEMBER 2024

- 2) The WPPS P&C moved that \$16830 be allocated to the purchase of one projector for the hall. 23 of 23 (100%) financial members who voted were in favour.

Submitted Date and Time	The WPPS P&C moves that \$16830 be allocated to the purchase of one projector for the hall (please refrain from voting if you are not a financial member).
25/11/2024 20:11	In favour
25/11/2024 20:10	In favour
25/11/2024 20:10	In favour
25/11/2024 20:11	In favour
25/11/2024 20:10	In favour
25/11/2024 20:10	In favour
25/11/2024 20:11	In favour
25/11/2024 20:11	In favour
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25/11/2024 20:11	In favour
25/11/2024 20:11	In favour
25/11/2024 20:10	In favour
25/11/2024 20:10	In favour
25/11/2024 20:11	In favour
25/11/2024 20:11	In favour
25/11/2024 20:10	In favour

- 3) The WPPS P&C moved that \$13050 be allocated to the purchase of 15 STEM room laptops. 26 of 26 (100%) financial members who voted were in favour.

[illegible]

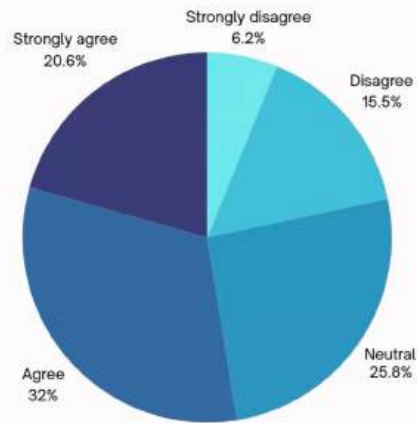
- ANZAC Terrace Co-contribution
The WPPS P&C moved that a \$6000 contribution be made towards the Anzac Terrace. 23 of 24 (96%) financial members who voted were in favour.



Student survey feedback

1. I would like to see changes to our current uniform policy

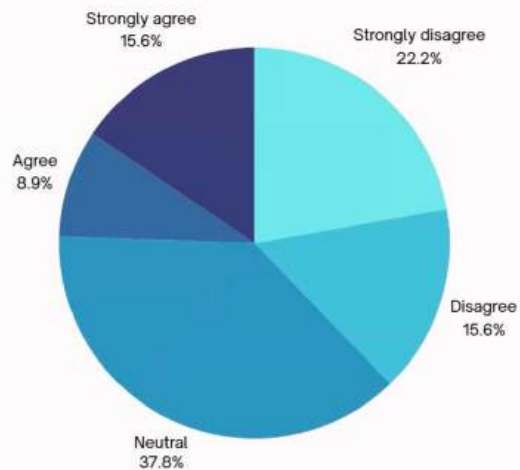
52.6%
students
agree they
would like to
see changes
to the current
uniform policy



Student survey feedback

2. A new unisex option should be introduced

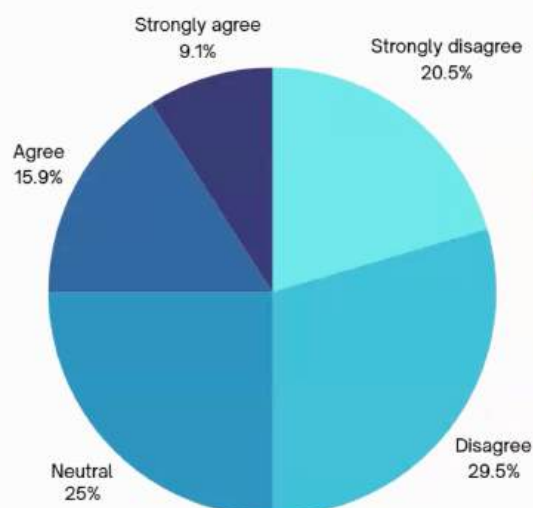
Neutral 37.8%
Disagree 37.8%
Agree 24.5%



Student survey feedback

3. Our school uniforms provide plenty of options and should stay as they are

Disagree 50%
Neutral 25%
Agree 25%



Written Student Feedback

49 written responses received

more comfortable/ less stiff fabric: 11

want sports uniform/ want a uniform easier to play sport in: 8

change uniform colours: 8

stretchier girl's dresses: 3

shirts less see through: 3

trans seasonal: 2

"I think that the uniforms should be slightly more comfortable by making them less stiff."

"I suggest we should make our school uniforms more comfortable like our sports uniforms"

"School clothes are becoming expensive and sometimes it feels uncomfortable and the uniform has no colour basically."

Survey Overview from the 3 surveys

Parent Survey

- Comfort is the most important uniform consideration for parents
- The majority of parents want a trans seasonal uniform option - remove the change from summer to winter and let students choose the items they would like to wear
- Boys: long sleeve white shirt is the most problematic
- Girls: winter tunic is the most problematic

Survey Overview from the 3 surveys

Staff survey

- Most staff are neutral on whether uniform options should change
- Most staff would not like students to be able to choose which uniform they wear each day

Student survey

- Students want the uniform to change
- 37.8% students are neutral and 24.5% agree on having a unisex uniform option
- Many students feel the current uniform is uncomfortable

- Discussion: Unisex option could be sports uniform, rather than new unisex items. The feedback to increase comfort could be addressed with sports uniform or different fabrics. A more formal sports uniform could be introduced that presents well e.g., sports tracksuit. A trans-seasonal approach does not require new items to be introduced and could be implemented immediately.
- The incoming committee will decide on next steps in collaboration with the school.

Action Items	Responsible Person	Date

Principal's report – Bronwyn Wilson

- Thank you to the outgoing P&C Executive Committee for all your support over the past two years. Welcome to the new committee.
- Second 'Taste of Kindy' was last week, third and final one this week (with the exception of some students with additional needs).
- Change in directive from the Department of Education regarding start dates for 2025. No staggered starts, every student will start on 6th February 2025. Current students will start with their 2024 class teachers initially. Kindergarten will finish at 2:30pm for the first few weeks of term.
- Term 1: Four staff development days at the start.
- Term 2: Two staff development days at the start.
- Term 3: Two staff development days at the start.
- Term 4: One staff development days at the start.
- Teacher's Federation asked for an increase in release from face-to-face time for teachers in order to do their planning and collaborative work, however a lack of teachers means this is not possible. An increase in staff development days has been implemented as an alternative. Meetings outside of the school day (9:10am-3:10pm) are limited to one hour.
- Requests are often received regarding class allocations. Class allocation procedures are available of the school website. Parent requests are not able to be accommodated unless there is an emerging and very relevant educational reason that the teachers are not already aware of.
- Thank you to the P&C for the new Kiss and Drop banner in Apollo Ave.
- ANZAC Terrace playground upgrade has been lodged with Assets for approval.

Action Items	Responsible Person	Date

Band report – Felicity Bewley for Holly de Rooy

- End of Year Band Concert - Monday 2 December
- Instrument Return (for those with hired instruments) Friday 13 December
- 29 Students have enrolled in Band for 2025 (this is a great outcome considering the size of this year's Yr 2 cohort!)
- Format of band rehearsals will be slightly different in 2025 - we're working on the details with Key Music and will let everyone know as soon as we can.

Action Items	Responsible Person	Date

Canteen report – Jen Stokes		
<ul style="list-style-type: none"> • Thank you to the all the volunteers and students this year, and for adapting to the changes that have been made. Thank you to Amy Wild and the P&C for support with grants to 'green' the canteen. • Running down stock towards the end of the year, apologies if your favourites not available. • Next Wednesday 4th December is International Cookie Day, cookies will be available for sale at \$1 each, limits apply. • Last date of trade is Friday 13th December which will be a BBQ. 		
Action Items	Responsible Person	Date
OOSH report – David Malorey		
<ul style="list-style-type: none"> • Vacant position: Secretary. Committee generally meets once/term. • Sonja moving towards retirement early next year. • New Director, Oliver, has been on board for four weeks and settling in. • Christmas Party for the children was last Friday night. • Opportunities for casual bookings both mornings and afternoons. • OOSH Transition to P&C led (Sharlene Atkinson): Application to become a provider has been submitted, however with the change in the Executive Committee, there is a change in Persons with Management or Control (PMC). Outgoing executive members to be removed from application as no longer PMCs. The incoming committee will discuss next steps. 		
Action Items	Responsible Person	Date
Fundraising report – Melissa Vince		
<ul style="list-style-type: none"> • Working document has been created to assist handover to Annerine, Katharina and the new fundraising team in 2025. 		
Action Items	Responsible Person	Date
Grant committee report – Amy Wild		
<ul style="list-style-type: none"> • The Grants role will become available from the beginning of 2026 – speak to Amy to find out more and learn the ropes prior. • Community Building Partnership (\$39,000): Successful, ANZAC Terrace playground upgrade • NSW Environmental Education Awards (Sustainable School of the Year): Unsuccessful • Bendigo Bank Community Giveaway (Technology): Submission due this week 		
Action Items	Responsible Person	Date
General Business		
<ul style="list-style-type: none"> • Proposal that the P&C move accounting software from Quickbooks to Xero. The budget has an allocation for accounting software, and this can be resolved at an Executive level. 		

Close & next meeting
Meeting closed at 9:32pm.
Next General Meeting – Monday 3 rd March 2025, 7:30pm

P&C GENERAL MEETING – ACTION ITEMS

(UPDATED 25-11-2024)

	Action Item	Responsible Person	Status
16 October 2023			
OOSH Working Group	Transition OOSH to P&C led – what needs to be done and strategy to move forwards	Sharlene Atkinson, David Malorey, Mel Vince	04/12/2023 Nothing reported. 19/02/2024 Process is ongoing 18/03/2024 Process is ongoing. Approval of up to \$10,000 to be allocated towards legal and accounting advice and costs associated with provider and service approvals for the transition of OOSH to the P&C. 13/05/2024 Process is ongoing. 17/06/2024 Process is ongoing. 5/08/2024 Advice received that each time a new P&C Executive Member is elected, the same requirements will apply to them as the current P&C Executive Members. Everyone who is a PMC (Person With Management Control), which is everyone on the P&C Executive at any given time, is required to sit and pass the test on the childcare legislation. Sharlene to meet with the P&C Federation for further advice. 09/09/24 All information has been submitted for provider approval. All PMC required to sit the timed test on the childcare legislation, in Parramatta. 28/10/2024 Currently paused while a new executive committee is established. 25/11/2024 Outgoing executive members to be removed from application as no longer PMCs. Incoming executive committee to discuss next steps.
Technology Strategy	Discussion with Tara Cooling regarding technology needs	Tim Simpson	04/12/2023 Plans for a STEM Room in 2024, Tara Cooling presented plans for how to develop that in Terms 1&2, and

			<p>will report back with learnings and directions for further development. A practice kit for First Lego League will be purchased.</p> <p>19/02/2024 Locksmith secured the entrance/bag room so the whole area can be locked off. Lockable cabinets still required, and up to \$1000 spend has been approved at this meeting. STEM kits on loan from the Department have arrived.</p> <p>18/03/2024 Nothing reported</p> <p>13/05/2024 Presentation from staff regarding directions for technology and equipment needs. Costings for items in order of priority to be provided to the P&C.</p> <p>17/06/2024 Nothing reported.</p> <p>5/08/2024 Costings for items in order of priority presented to the P&C. Sponsorship guidelines to be provided.</p> <p>09/09/2024 Four interactive whiteboards will be ordered at a cost of \$15,000 (\$12,000 school funds, \$3000 P&C funds). The P&C is looking into the possibility of a Library Fund to direct tax-deductible donations, which are permitted to be used for technology items. Concerns raised regarding longevity of laptops, and cost of ongoing maintenance.</p> <p>28/10/2024 The P&C contribution (\$3000) will be spent on replacing one interactive whiteboard. The school's funds (\$12,000) has been spent on 26 Chromebooks. "T for L" (Technology for Learning) order was placed Term 3 for delivery in Term 4 (laptops, desk tops and monitors).</p> <p>25/11/2024 P&C resolved to provide funds towards one interactive whiteboard, one projector, and 15 laptops.</p>
18 March 2024			
Uniform Review	Consider sports uniform for everyday wear	Bronwyn Wilson, P&C	<p>13/05/2024 Teacher consultation revealed no clear consensus, student opinion to be sought.</p> <p>17/06/2024 Nothing reported.</p>

			<p>5/08/2024 Student and parent surveys to commence.</p> <p>09/09/24 Parent survey complete, student survey to commence.</p> <p>28/10/2024 Student surveys completed, data to be forwarded to P&C.</p> <p>25/11/2024 Data collated, incoming executive committee will decide on next steps in collaboration with the school.</p>
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